# Laura-Edythe S. Coleman

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## **EDUCATION**

Florida State University, Tallahassee, FL **Doctoral Studies, 2012-Present** Concentration: Museum Informatics

GPA: 3.90

Florida State University, Tallahassee, FL

Master of Science: Library & Information Science, 2012

**Concentration: Museum Informatics** 

GPA: 3.93

Florida State University, Tallahassee, FL **Certificate in Information Architecture**, 2012

University of Florida, Gainesville, FL **Bachelor of Fine Arts**, 1996 Major: Flute Performance GPA: 3.28

## **MUSEUM EXPERIENCE**

**The Museum of Florida History**, Tallahassee, FL October 2011-October 2012 Research Assistant, Volunteer

• Working on Viva Florida 500 Project. Preparing Bibliography in Spanish.

Cincinnati Museum Center, Cincinnati, OH October 2004-May 2006

Home Education Board Member

- Worked with the Museum Director for Education
- Participated in monthly board meetings
- Analyzed exhibits for market to the home education community
- Presented paper at The Association of Midwest Museums Annual Conference in 2005
- Tailored Museum services to specific home school consumer needs

## EDUCATION EXPERIENCE

# Graduate Teaching Assistant, August 2012-June-2013

- Introduction to Information Technology
- Advanced Web Development and Administration
- Project Management for Information Technology
- Excel for Business

# Home Educator, August 2003-June 2011.

- Taught lessons for grades K-8
- Managed 4 children
- Acted as Liaison between Homeschool community and Cincinnati Museum Center

## **Music Teacher**, 1998-2003

Sacred Heart School, Louisville, KY; Wonderland Arts & Music Studio, Lousiville, KY; Jordan Glen School, Archer, FL

- Prepared and Presented Lessons
- Directed School Choirs, Bands, and Ensembles
- Taught individual lessons to children and adults
- Implemented mentoring skills

# **Graduate Assistant, Fall1999**

University of Florida, Gainesville, FL

- Evaluated undergraduate papers for Music Appreciation
- Recorded attendance at University Concerts
- Operated lighting system for Music Department Recitals

## **Substitute Teacher & Assistant Band Director**, 1996-1997

Dunnellon High School, Marion County Schools, FL

## **SKILLS**

#### **Proficient in:**

- Network Administration
- Windows OS
- Hardware/Software Installation & Upgrades
- Microsoft Office, Outlook, Excel, Project, Visio, Access
- CSS
- Video/Audio/Image Editing

- Linux/Unix
- Mac OS
- Software Management
- Faronics, Blackboard
- HTML
- Adobe Creative Suite
- PHP
- WordPress, Omeka

## **CURRENT EMPLOYMENT**

## Research Associate, 2013

Information Institute

School of Library and Information Science, Florida State University

#### **Graduate Assistant**, 2011-2013

CCI HelpDesk, Florida State University

## **PAPERS**

Presented the paper entitled, "The Religious Home Educator"
The Association of Midwest Museums Annual Conference, October 27, 2005

#### **HONORS**

Jacqueline Montgomery Scholarship in Information Studies, Fall 2011

**Beta Phi Mu**, International Library & Information Studies Honor Society, Fall 2012 Elected to full membership

**President's Volunteer Service Award**, 2012 Awarded for translation of La Florida Bibliography